



**Analyst Resources Center Meeting
October 25-29, 2010
Portland, Oregon**

Attendees:

Bob Cottrell (NC)
Denise Lee (NC)
Bill Stambaugh (NC)
Dana Placzek (CT)
Todd Bentsen (CT)
Steve Rosenow (NCSC)
Gary Wilson (IA)
Dan Brown (IA)
John Pierce (OR)
Gary Gipson (OR)
Girmaye Gizaw (GA)

Steve Duthie (MT)
Phil Ellsworth (WY)
John Torres (NV)
Amy Gerring (MN)
Ben Kuspa (NE)
Grant Westfall (WI)
Joe Ward (SC)
Imaura Griffin (FL)
Chris Knight (FL)
Jim Salomon (WA)

ETA Update

ETA update was given by Samuel Wright, Contract Representative. ETA is under a continuing resolution. The ETA asks for a monthly report so that they can clearly document activities and expenditures.

Wright requested a formal letter be sent out to the states to see who is interesting in hosting the Employer Database.

CYBER will no longer support its Workforce Informer after February 28, 2011. Montana has agreed to take over support, taking the code and rewriting it to a .net system. The cost would remain the same. Eleven states are currently using Workforce Informer.

States that are involved in Green Jobs are sending out surveys. It is a consensus that states have to come up with their own definitions of what constitutes green jobs. The green jobs stimulus grant provides funding and states have to proceed whether they have standard guidelines available.

Administrative Update

State that do not have a contract that covers travel should let North Carolina know, and they can draft a contract for those states. Cottrell doesn't want traveling to be an issue because of lack of money. The obligation authority for states is for 12 months based on available funds from the Feds.

NCSC Update

Schools table content was sent to 7 states. The NCSC and CareerOneStop are discussing testing web addresses for licensing agencies and coordinating updates with the states.

Structure

Version 2.5 of the WID is being finalized, and is scheduled to be released in November 18, 2010.

InfoGroup inserted additional values into the employer database contact title code field. The Structure Committee identified possible related structure changes, such as expanding the field to 2 characters. No decision was proposed, pending an analysis of the effect of this change. The Structure group also questioned InfoGroup making unilateral changes without notifying the ARC. The Structure Committee will continue discussion on the matter, and will propose a solution in 90 days.

Questions were raised about how a major version release of structure document should be handled. It was decided that ARC must put the document out for review by the states and ETA, and allow sufficient time for comment. Typically six to twelve months is needed for the review process.

Highlights of Version 2.5

- Addition of soc2000 and cip2000 tables to handle older versions without changing names of tables for current versions. Also inclusion of crosswalks to handle the new and old versions.
- New periodtype for ACS data; 2 new periods for 3-year and 5-year estimates.
- Version 2.5 changes to include suggestions from Katrina Evans

Draft Policy document will be send to Policy Committee. ARC should maintain a list of contacts for each BLS program. Cottrell will contact someone at BLS to determine contacts.

Education Committee

Rewrote the training documentation, which includes; John Pearce's wireless application (DROID APP). Wage Salary Calculation application and a Green Jobs portion were also added.

Due to budget issues, it was decided that a conference would not be held in the near future. Discussion was held on the possibility of having a webinar using Google Talk, Adobe Connect or GoToMeeting. The Committee plans to do another survey, including questions on webinars usage in LMI shops.

Information Presentation

The Committee will move forward with implementing a "sandbox" for the ARC website. They will work with the NCSC on the design for the "sandbox".

It was proposed that a "sandbox" be set up for web developers on the ARC website. This page would have brief descriptions of applications and what they are intended for.

The Policy Committee had a discussion on who owns the code that would be put in a warehouse/sandbox and whether or not the ARC has the personnel to manage something like this. It was noted that ARC is not a legal entity, and has no legal standing to deal with these issues. The warehouse/sandbox would be a place for states to share ideas, but it would be up to the individual states to decide what to share. It would be preferable to have 5-10 applications before moving forward with this project.

Policy Committee

The Policy Committee noted the continuing need for administrative help to do the minutes and publications. John Torres will check if contract for administrative assistance can be made through Nevada. The annual report will need to be done soon for ETA.

The issue of the Employer Database was discussed, and the Committee will continue efforts to get other states interested in taking over the contract from Iowa. They did note that one possible state interested in taking the project over is Connecticut.

Further discussion was held on the Sandbox (warehouse) project. A general process for contributing to the Sandbox was suggested:

- Rosenow will develop a form for contributors to describe their application.
- States will share their application with the Policy Committee and the Information Presentation Committee for approval. Prior to posting on the website, the ARC will need something in writing that states have the authority to share the application. States will also need to provide contact information that will be posted with the application.
- Once the two Committees have approved the posting of the application, then the NCSC staff will post to the ARC website. Ideally, at least 5 applications should be ready to go before any are posted.

It was requested that Rosenow provide the ARC Policy Committee with the monthly NCSC report he prepares for ETA in case they have additional information to the report.

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