

The logo for the Analyst Resource Center features the text "Analyst Resource Center" in a bold, sans-serif font. The word "Analyst" is in red, "Resource" is in black, and "Center" is in red. To the right of the text is a large, stylized graphic element consisting of a red and white curved shape, resembling a partial circle or a swoosh, with a greenish-yellow shadow or outline behind it.

Analyst Resource Center

**Meeting Summary
Saint Louis, Missouri
October 31, 2008**

In Attendance:

Mike Blank (IA)
Vicki Boylston (SC)
Dan Brown (IA)
Bob Cottrell (Chair – ARC)
Steve Duthie (MT)
Joanna Hendrickson-Larson (Contractor)
Christopher Knight (FL)
Barbara Ledvina (NCSC)
Denise Lee (NC)
Marilyn Skalberg (Contractor)
Bill Stambaugh (NC)
Curtis Theis (MN)
Roger Therrien (CT)
John Torres (NV)
Rita Watson (MT)

Workforce Information Council Update:

Roger Therrien provided an update of the latest Workforce Information Council activities and issues, including: budgets, funding formulas, and allocations, training, CES methodology, QCEW system rewrite, integration of OES sample with National Compensation Survey, LAUS and smoothing seasonally adjusted series [resulting in different data for the WID], LED, projections, and a data dissemination project. It was also mentioned that WID should accommodate new data from the BED program.

National Crosswalk Service Center Update:

Barbara Ledvina provided an update from the National Crosswalk Service Center. The newly developed Wiki came from a suggestion from one of the meetings to allow everyone to contribute to content. It is now up and running for people to use. It also has an area for frequently asked questions.

The ARC Seminar has generated several ideas for content for the ARC and NCSC sites and the website team will be working on developing and loading that content over the course of the next several weeks.

Miscellaneous Updates:

Bob Cottrell reported on the recent work being done in regards to the EDS system for the OES Policy Council and the LTS system for MLS. Additionally, staff in North Carolina have been working on updating the ADAM project. The ADAM project allows for cooperative use of data to facilitate analysis across state boundaries.

ARC Policy and Employer Database Committee Report:

Core elements/policies:

Bob Cottrell had been contacted by ETA for supplying language for the next TEGL; the core elements and tables remained the same with the exception of recommendations from Steve Rosenow with regard to licensing.

We have received information from ETA for additional funding for the ARC. As of Wednesday, October 29, the North Carolina finance office had supplied the grant application back to ETA. The current grant expires today (October 31, 2008). The intent is to put in a modification for funding for this year that is the same as last year.

Employer Database:

The Employer Database Committee was able to complete the review of the RFP that was issued. The group has arrived at a recommendation. An announcement will be forthcoming at the appropriate time.

Structure Committee Report:

Due to Structure Committee representatives temporarily being involved with Seminar and Employer Database activities, the Structure Committee was not able to convene a meeting and no information was available for report with the exception of mention that a Structure Policy Document was still in development.

DISCUSSION:

Vicki Boylston requested information for an announcement to keep DBAs apprised on the status of work being done to obtain updated WID extracts from the various BLS programs. She also requested periodic updates to be disseminated to DBAs to keep them apprised of work being addressed by the Structure Committee.

ACTION:

Bill Stambaugh agreed to supply WID extract information and periodic updates on Structure Committee activities to Marilyn Skalberg for dissemination.

Education and Communication Committee Report:

With the exception of lower attendance than normal due to budget constraints, overall feedback from seminar attendees was quite positive. A summary report of evaluations from attendees was presented to the workgroup. There were a few new elements to the seminar including the blog which also generated positive feedback. Videos and pictures were taken during the seminar and will be made available for promotional and educational materials.

Several speakers had also indicated that from their perspective it was a positive and very useful conference in terms of content.

Attendees indicated that they especially appreciated the opportunities for interaction with speakers and with colleagues and would have liked to have seen more of that during the sessions.

Many requests were made to make materials from the event available on the ARC site.

ACTION: Marilyn Skalberg, Denise Lee, and Barbara Ledvina will have the presentations and materials (including John Pearce's web development training) available on the ARC website as soon as possible.

Feedback from the evaluations and from conversations with attendees indicated a need for technical training for new DBAs over the course of the next year specifically with topics related directly to administering the WID.

It is important to distinguish between technical training and the purpose of the seminar which is to provide a broader perspective of information to a broader audience – all related to the WID. Suggestions for future seminars include having specific days of the seminar for specific areas of focus (e.g. Tuesday related directly to the WID, Wednesday for product examples, Thursday for policy implications, etc.). As such, presentations could be more directed toward the variety of target audiences in attendance.

ACTION: Explore possibilities of developing and presenting an ARC/WID session for LMI Directors at a LMI Director's meeting.

It was also suggested to again consider partnering with the LMI Institute/LMI Forum for future events.

Acknowledgement was made to Vicki Boylston and her invaluable contribution to the ARC through her leadership as Education and Communication Committee Chair. Best wishes were expressed from all members of the workgroup for her upcoming retirement from the State of South Carolina. Discussions will need to be held in order to address the ramifications of her future absence from the workgroup.

Meeting was adjourned. A tentative meeting date and location will be set pending forthcoming information on funding and group leadership.